County/District FBA/BIP Process

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| Step | Date Completed  | Completed by Whom |
| **Step 1** – Define the challenging behavior |  |  |
| **Step 2** – Collect three days of frequency or duration data on the challenging behavior to document that the behavior is a problem |  |  |
| **Step 3** – Complete the Student and Parent Interview forms |  |  |
| **Step 4** – Complete ONE…either the BBQuIP/Problem Behavior Questionnaire/Motivation Assessment Scale/FAST – Check with County Representative |  |  |
| **Step 5** – Fill in the ABC data collection form for your student. Collect 5 days of ABC data |  |  |
| **Step 6** – Meet with your County/District FBA representative to have your FBA data entered into the FBA Excel file |  |  |
| **Step 7** – As a team, complete the FBA form using the data from the graphs on the FBA Excel file |  |  |
| **Step 8** – As a team, complete the hypothesis statement on the FBA form |  |  |
| **Step 9** – As a team, complete the Competing Pathways Chart to connect your FBA hypothesis statement to the interventions |  |  |
| **Step 10** – Fill in the behavior intervention plan (BIP) form |  |  |
| **Step 11** – Collect frequency or duration data to monitor the effectiveness of the intervention described on the BIP |  |  |